

JAWAHARLAL NEHRU UNIVERSITY  
NEW DELHI – 110 067

November 23, 2017

1. Jt. Registrar (Finance) (Budget & IA)
2. Dy. Finance Officer (Salary)
3. Sh. Narender Chauhan, Section Officer, Admn. Br.-I
4. Sh. Radha Krishna, Section Officer, Admn. Br.-II
5. Sh. Salil Ranjan, Section Officer, Admn. Br.-III
6. Sh. Pawan Kumar, Consultant, Admn. Br.-IV
7. Sh. Deepak Kumar Pandey, Section Officer, Academic Br.-I

Sir,

I am enclosing herewith minutes of the meeting held on 17.11.2017 for making preparation about revision/implementation of Pay Scales on the recommendation of the 7<sup>th</sup> Central Pay Commission to the University Employees for your information and necessary action.

Thanking you,

Yours faithfully,



( UMAKANT AGARWAL )  
JT. REGISTRAR (ADMN.)

ENCL.: As above.

CC: OSD to Vice-Chancellor

**JAWAHARLAL NEHRU UNIVERSITY  
NEW DELHI – 110 067**

**MINUTES OF THE MEETING TO DISCUSS AND MAKE PREPARATION ABOUT  
REVISION/IMPLEMENTATION OF PAY SCALES ON THE RECOMMENDATION  
OF 7<sup>th</sup> CENTRAL PAY COMMISSION (CPC) HELD ON 17.11.2017 AT 3.00 P.M.  
IN ROOM NO. 225, ADMN. BUILDING, JNU**

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The meeting in Chairmanship of Registrar was held in Room No. 225, Admn. Block, to discuss and make preparation for implementation of 7<sup>th</sup> CPC. The following officials attended the meeting:

1. Jt. Registrar (Finance) (Budget & IA)
2. Jt. Registrar (Admn.)
3. Dy. Finance Officer (Salary)
4. OSD to VC
5. Sh. Narender Chauhan, Section Officer, Admn. Br.-I
6. Sh. Pawan Kumar, Consultant, Admn. Br.-IV
7. Mr. N.K. Dutta, Sr. Asstt., Acad. Br.-I
8. Ms. Poonam, Sr. Asstt., Acad. Br.-I
9. Sh. Surender Kumar, Asstt., Acad. Br.-I

- 1) In the meeting it was decided that Academic/Administration Branch will prepare a draft pay fixation sheet and the sheet will be sent to the Audit for verification/vetting and after receipt of this pay fixation order will be issued to the Salary Section. For this purpose it was also decided that staff may utilize coming Saturday/Sunday so that this one time activity can be completed as early as possible and final pay fixation order can be issued.
- 2) It was also decided that an undertaking proforma will be circulated after approval of the Competent Authority as per the requirement of implementation of the 7<sup>th</sup> CPC and this filled up proforma will be taken from the staff on or after receipt of the order from UGC for implementation of the 7<sup>th</sup> Pay Commission in the University.
- 3) It was also discussed that some time final pay fixation order may be delayed due to the process of pre audit and other related issue so a provisional pay fixation order can be issued as and when it is prepared by the Administration so that Salary Section can release the salary as per the 7<sup>th</sup> CPC as and when the order is received from the UGC. While sending this pay fixation order it is to be mentioned in the order if it is finally audited OR yet to be audited. In those cases which are yet to be audited then pay fixation order will be having the detail that it is unaudited and as and when the audit is received it will be confirmed to the Salary Section so that the Salary Section can have clear idea that which are audited cases and which are not audited cases.

The meeting ended with the vote of thanks to the Chair.